Buckinghamshire County Council

EARLY YEARS PUPIL PREMIUM APPLICATION FORM

CHILDREN WHOSE PARENTS/CARERS RECEIVE ONE OF THE FOLLOWING BENEFITS WILL GENERATE EARLY YEARS PUPIL PREMIUM FOR THEIR SETTING/SCHOOL:

- ✓ **Income Support (IS)**
- ✓ **Income-based** (not contribution-based) **Job Seeker's Allowance (IBJSA)**
- ✓ The **Guarantee** element of the State Pension Credit.
- ✓ **Income-related employment and support allowance** or
- ✓ Financially supported by NASS (National Asylum Support Service).
- ✓ **Child Tax Credit** except if you meet ANY of the following criteria -
  - i) entitled to working tax credit (regardless of income)
  - ii) have an annual income in excess of £16,190 (Please note that this figure is for April 2014 and that it can change each year).

Where a parent is entitled to Working Tax Credit during the four-week period immediately after their employment ceases, or after they start to work less than 16 hours per week, their children are entitled to early years pupil premium.

Administration for the early years pupil premium is undertaken by Buckinghamshire County Council for those pupils attending an education establishment within Buckinghamshire. ***This form should be completed and returned to your child's setting/school.***

1. DETAILS OF PARENT/CARER WITH QUALIFYING BENEFIT – COMPLETE IN BLOCK LETTERS

LEGAL SURNAME/FAMILY NAME as it appears on your benefit letter:

LEGAL FORENAME: **TITLE:** **DATE OF BIRTH:** *dd/mm/yyyy*

NATIONAL INSURANCE NUMBER **OR** **NATIONAL ASYLUM SEEKER NUMBER**

/ /

ADDRESS

POST CODE **DAYTIME TEL. NO(s)**

2. DETAILS OF THE CHILD/CHILDREN ATTENDING EARLY YEARS SETTING/SCHOOL

Surname/Family Name	Forename	Date of Birth	Name of Setting/School

3. DECLARATION

I declare that the information given on this form is true and complete. I understand that if my child moves settings/schools, the funding if applicable, will be paid to the new setting/school. I agree that the information provided may also be used to check eligibility for pupil premium once my child takes up a school place.

I have read and I understand the above declaration.

SIGNATURE _____ (Parent/Guardian) **DATE** _____

s110 of The Education Act 2005 requires that data is only used for its intended purpose, i.e. to determine eligibility for pupil premium and that improper use of information is an offence. All LA users are required to sign a declaration to confirm that they will only use data for its intended purpose.

Information to Early Years Providers – Please ensure ***all*** *fields are completed and return to: EEF Data Support, 4th Floor, Buckinghamshire County Council, Aylesbury HP20 1UZ.*